

Beech Mountain Lakes Association  
Architectural Control Committee  
1 Burke Drive  
Drums, PA 18222  
570-636-1520

29 July 2003

Intrepid Security  
1 Edgerock Drive  
Drums, PA 18222  
ATTN: Chris Galagotis – site supervisor

The following is a new policy for admitting paving contractors onto BMLA property. This policy is being put into effect due to paving contractors paving driveways with approved permit.

Policy

After the application for driveway paving has been approved by ACC, three (3) copies of the permit will be issued. One copy will be given to the homeowner and two copies will be given to the Guards.

When paving contractor attempts to enter BMLA property he must give the guard the address of the property he is scheduled to work on. Guard will then verify that there is an approved permit on file. **If there is not an approved permit on file, then the contractor is NOT permitted to enter BMLA property.** If an approved permit is on file, one copy will be issued to the contractor and the other copy is to be signed (time and date also) by the contractor. The contractor must sign (time also) the permit when the job has been completed and is leaving the premises. The signed permit will then be returned to the Administration Office.

This policy is to be posted in the Guard House for all Guards to adhere to. Thank you for your cooperation in this matter.

Sincerely,



Axel Schulze, ACC Secretary